

Working details for ANNUAL RETURN - Year ended 31 March 2025

		<u>Last Year £</u>	<u>This Year £</u>	<u>Code</u>	<u>Centre</u>	<u>Code Description</u>
1		461,109	610,694	310		General Fund
1		2,213	2,213	321		Capital Reserve Henley Orchard
1		0	466	322		EMR Public Toilets
1		69,631	91,284	323		EMR Neighbourhood Fund
1		1,639	1,639	324		EMR Mayor's Allowance
1		21,132	17,713	325		EMR Play Areas Fund
1		7,156	10,796	326		EMR CCTV
1		6,833	9,283	327		EMR Skatepark
1		1,575	2,075	329		EMR Mkt Online Booking System
1		38,546	39,252	330		EMR Guildhall Refurbishment
1		32,000	33,548	331		EMR Cemetery
1		12,000	10,355	332		EMR Cemetery Paths
1		1,000	1,000	333		EMR Cemetery Electric Meter
1		11,876	13,876	334		EMR Wheeler PlayArea Resurface
1		196	1,185	335		EMR Tree Survey & Works
1		22,341	16,513	336		EMR Linney Riverside Park
1		28,899	13,140	337		EMR EV Compound Fund
1		2,725	0	338		EMR EA Jetty
1		37	824	339		EMR Allotments
1		4,970	10,751	340		EMR Streetlighting
1		6,934	7,117	341		EMR Signage
1		5,573	7,539	342		EMR Street Furniture
1		16,181	16,181	345		EMR Guildhall - Grade 1 Listed
1		15,445	15,445	346		EMR Buttercross - Grade 1 List
1		10,000	10,000	347		EMR Depot - Metal Construction
1		9,653	9,653	348		EMR Castle Street Toilets
1		5,000	5,000	349		EMR Smithfield Toilets
1		5,000	5,000	350		EMR Linney Toilets
1		290	290	351		EMR Market
1		10,000	9,100	352		EMR Cemetery House - Rental Pr
1		55,004	55,004	353		EMR Contingency Fund
1		10,833	8,338	354		EMR DLF Equip Replacement Fund
1		600	800	355		EMR Babies Memorial
1		1,390	1,390	356		EMR GDPR
1		183	183	357		EMR Buttercross MuseumDonation
1		686	987	358		EMR Civic Regalia
1		178,010	178,010	359		EMR Large Project Fund
1		0	500	360		EMR Seniors Party Grant
1		0	717	361		EMR Mayfair
1	Balances brought forward	1,056,662	1,217,862	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of the previous year.		
2		773,395	823,696	1176	101	Precept Received
2	(+) Precept or Rates and Levies	773,395	823,696	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.		

Continued over page

Working details for ANNUAL RETURN - Year ended 31 March 2025

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code</u>	<u>Centre</u>	<u>Code Description</u>
3	17,500	20,000	1000	115	Buttercross Shop Rent
3	2,984	3,752	1003	201	Buttercross Market Rent
3	5,723	6,395	1006	119	Buttercross Museum Tickets
3	257	177	1007	119	Buttercross Museum Donations
3	1,153	1,361	1008	119	Buttercross Museum Merchandise
3	7,068	10,965	1018	101	Street Trading Income
3	135,199	139,081	1020	201	Market Rents
3	3,873	3,707	1022	201	Electricity
3	6,967	693	1023	201	Specialist Markets
3	8,857	9,388	1024	202	May Fair
3	10,414	9,906	1025	201	Antique Market
3	1,893	0	1027	201	Food Festival
3	8,398	8,840	1030	201	Produce Market (Ludlow 21)
3	2,441	0	1035	201	Book and Craft Market
3	0	2,374	1036	201	Tuesday Markets
3	4,026	14,278	1037	201	Sunday Markets
3	9,545	8,802	1038	201	Thursday Markets
3	1,835	0	1039	201	Craft & Garden Market
3	14,619	14,189	1040	201	Parking Permits
3	6,000	6,000	1050	401	Cemetery House Rent
3	16,619	22,031	1051	401	Cemetery Fees
3	10,431	15,689	1053	401	Grave Digging Fees
3	280	210	1056	205	Town Trails Income
3	1,072	1,327	1059	302	Street Furniture Income
3	0	14,421	1070	103	Insurance Claims Received
3	0	2,000	1072	500	Vehicle Sale
3	13,617	15,278	1075	411	Linney Park Car Park Meter
3	871	923	1076	403	Allotments Rent
3	10,166	0	1111	111	Thriving Children & Families
3	0	431	1123	110	Bathing Water Signage
3	0	34	1160	105	Civic Regalia Income
3	200	0	1168	410	Fairtrade Bed
3	885	0	1169	110	Christmas Lights Donations
3	677	209	1171	101	Miscellaneous Income
3	92	198	1171	201	Miscellaneous Income
3	0	49	1171	401	Miscellaneous Income
3	560	0	1173	105	Seniors Party Donations
3	4,035	5,133	1174	303	Toilet Block Income
3	21,653	1,665	1187	101	Neighbourhood Fund
3	0	15,000	1191	110	ShapingPlacesforHealthy Lives
3	31,820	40,393	1196	101	Interest Received
3	(+) Total other receipts	361,727	394,896	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.	
4	567,488	593,430	4000	102	Salaries and Wages
4	1,344	2,815	4000	202	Salaries and Wages
4	5,400	7,000	4001	102	Actuarial Pension Fund Deficit

Continued over page

Working details for ANNUAL RETURN - Year ended 31 March 2025

		<u>Last Year £</u>	<u>This Year £</u>	<u>Code</u>	<u>Centre</u>	<u>Code Description</u>
4		663	775	4002	102	CC Salaries and Wages
4	(-) Staff costs	574,894	604,020	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.		
5		1,990	1,990	4610	101	Loan Charges
5	(-) Loan interest/capital repayments	1,990	1,990	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).		
6		760	646	4005	102	Other Costs
6		5,620	5,907	4009	101	Training/Manuals
6		5,240	5,763	4011	119	Rates
6		9,469	10,354	4011	121	Rates
6		24,950	24,950	4011	201	Rates
6		1,598	1,758	4011	401	Rates
6		549	549	4011	411	Rates
6		439	492	4012	119	Water Rates
6		2,166	1,179	4012	121	Water Rates
6		735	685	4012	201	Water Rates
6		2,993	2,342	4012	304	Water Rates
6		1,536	1,679	4012	305	Water Rates
6		292	273	4012	306	Water Rates
6		202	347	4012	401	Water Rates
6		371	385	4013	117	Electricity
6		1,330	1,247	4013	119	Electricity
6		6,157	7,296	4013	121	Electricity
6		3,421	3,880	4013	201	Electricity
6		5,254	4,799	4013	304	Electricity
6		895	890	4013	305	Electricity
6		653	677	4013	306	Electricity
6		451	329	4013	401	Electricity
6		282	291	4013	411	Electricity
6		1,528	1,559	4013	500	Electricity
6		1,300	1,193	4014	119	Gas
6		40	75	4016	101	Annual Town Meeting
6		105	154	4017	101	Miscellaneous
6		128	334	4017	201	Miscellaneous
6		3,110	3,514	4019	101	Mobile Phones
6		484	0	4020	119	Telephone
6		2,034	1,702	4020	121	Telephone
6		345	273	4021	101	Postage
6		942	917	4022	101	Stationery
6		2,094	2,491	4023	101	Subscriptions & Licence Fees
6		2,238	2,386	4024	101	ALC Subscription
6		190	258	4025	101	Paper Recycling & Confidential
6		2,021	1,546	4026	101	Office Equipment

Continued over page

Working details for ANNUAL RETURN - Year ended 31 March 2025

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code</u>	<u>Centre</u>	<u>Code Description</u>
6	28,878	29,898	4028	101	Liability Insurance
6	3,183	2,852	4029	101	Motor Insurance
6	2,227	2,278	4030	201	Advertsing
6	1,398	1,433	4031	101	Web-site
6	565	1,147	4032	101	Newsletter
6	2,527	5,869	4034	101	Photocopier
6	730	788	4036	201	MACCs Licence & Maintenance
6	2,493	1,911	4039	101	RBS Accounts Package
6	3,077	0	4040	105	Election Expenses
6	4,830	7,237	4053	101	HR and H&S Advice
6	339	0	4054	101	Licence Fees
6	20,464	19,747	4055	101	Professional Fees/Legal
6	1,800	1,800	4056	102	Payroll Processing Fees
6	3,606	3,676	4057	101	Audit Fees
6	1,256	0	4058	101	Bank Charges
6	0	1,487	4058	104	Bank Charges
6	708	15,237	4059	103	Insurance Claims Expenditure
6	1,020	1,742	4060	102	Recruitment Costs
6	0	140	4062	101	Climate Action
6	0	595	4063	102	Staff Counselling
6	0	166	4064	102	Staff Medicals
6	1,678	1,402	4070	101	Fire Safety
6	4,735	0	4072	101	Bus Shelter
6	0	1,725	4075	104	Linney Parking Meter Fees
6	821	0	4075	411	Linney Parking Meter Fees
6	10,166	0	4088	111	Thriving Children/Family Grant
6	0	3,618	4091	110	Shaping Places Project Expend
6	0	1,483	4109	110	Market Town Support Fund
6	500	0	4114	110	Ludlow Fairtrade Town Group
6	1,440	0	4120	101	Council Minute Book Binding
6	6,000	1,500	4144	110	SYA
6	2,000	2,000	4150	110	Youth Forum
6	5,000	0	4156	110	Assembly Rooms
6	14,145	12,013	4158	111	Christmas Lights
6	0	500	4159	110	Ludlow Piano Festival
6	1,550	3,050	4160	110	Project Support Grants
6	500	1,050	4161	110	Ludlow Town Band
6	0	750	4167	110	Ludlow Town Colts FootballClub
6	0	900	4182	111	Churchyard Wall Loan Expenditu
6	2,051	3,630	4200	105	Mayors Allowance
6	1,273	1,282	4201	105	Mayor Making
6	512	161	4202	105	Mayor's Sunday
6	748	498	4206	105	Remembrance Sunday
6	1,024	1,481	4207	105	Seniors Party
6	192	307	4208	105	Childrens Xmas Grotto
6	99	88	4209	105	Civic Awards

Continued over page

Working details for ANNUAL RETURN - Year ended 31 March 2025

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code</u>	<u>Centre</u>	<u>Code Description</u>
6	199	693	4210	105	Civic Regalia
6	600	0	4211	105	Twinning
6	134	72	4212	105	Members Expenses
6	0	834	4213	105	Mayors Board Updating
6	2,593	167	4222	115	Maintenance
6	999	2,352	4222	119	Maintenance
6	1,794	985	4222	121	Maintenance
6	1,947	9,914	4222	201	Maintenance
6	219	6,309	4222	301	Maintenance
6	334	597	4222	302	Maintenance
6	6,920	2,650	4222	303	Maintenance
6	3,457	1,605	4222	401	Maintenance
6	400	1,378	4222	403	Maintenance
6	5,716	3,760	4222	410	Maintenance
6	10,440	8,718	4223	201	Waste Management
6	1,806	2,239	4223	500	Waste Management
6	6,796	5,427	4224	202	May Fair
6	14,734	14,120	4227	201	Parking Permits
6	485	690	4232	119	Buttercross Museum Merchandise
6	0	200	4233	119	Buttercross Lift Contract
6	326	359	4234	119	Clock Service
6	94	0	4255	205	Events Leaflet
6	738	839	4303	410	Plants
6	11,181	14,327	4306	401	Grave Digging
6	875	624	4311	500	Vehicle Service & Repair
6	753	873	4312	500	Hand Mowers and Strimmers
6	28,986	14,832	4313	500	Vehicle Lease Hire
6	356	356	4317	305	Water Management
6	323	-38	4318	500	Vehicle Tax
6	3,774	3,433	4319	303	Consumable Goods
6	1,162	1,497	4319	500	Consumable Goods
6	5,010	5,114	4320	500	Fuel
6	1,633	1,610	4322	500	Clothing & PPE
6	1,333	1,601	4323	500	Equipment
6	0	488	4327	104	Pay Pal Commission Charge
6	542	0	4327	201	Pay Pal Commission Charge
6	67	503	4354	302	Signage
6	1,402	1,415	4356	303	Toilet Cleansing
6	64	0	4357	410	Pest Control
6	2,011	1,450	4402	410	Tree Survey & Works
6	3,419	0	4403	410	Wheeler Road Shelter MUGA
6	879	1,117	4501	302	Street Furniture
6	840	0	4509	401	Epitaph Licence & Maintenance
6	1,553	32	4510	401	Chapel Maintenance
6	1,900	104	4511	401	Cemetery House Maintenance
6	2,453	1,400	4516	401	Cemetery Extension (Capital)

Continued over page

Working details for ANNUAL RETURN - Year ended 31 March 2025

		<u>Last Year £</u>	<u>This Year £</u>	<u>Code</u>	<u>Centre</u>	<u>Code Description</u>
6		54	133	4522	119	Buttercross Museum Events
6		0	54	4523	104	Buttercross Card Payment Fees
6		59	0	4523	119	Buttercross Card Payment Fees
6		0	701	4524	104	Market Card Payment Fees
6		3,500	3,600	4550	402	Ludlow in Bloom Expenditure
6		3,360	0	4604	111	CCTV
6		3,645	1,650	4606	401	Cemetery Paths (Capital Item)
6		6,568	6,110	4608	411	Linney Car Park
6		2,969	2,816	4612	121	IT Package & cloud backup
6		0	3	4705	111	Skatepark
6		14,302	6,465	4800	501	Contingency Fund
6		3,895	0	4803	501	DLF Equip Replacement Fund
6		1,985	0	9118	901	EA Reserve Jetty
6	(-) All other payments	397,038	364,739	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).		
7	(=) Balances carried forward	1,217,862	1,465,705	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]		
8		904,437	628,162	201		Barclays Combined
8		669	0	202		Pay Pal Market
8		27	0	203		Electric Vehicle Charging
8		79	541	205		Income Cashbook
8		318,863	835,204	211		Public Sector Deposit Fund
8		102	38	220		Petty Cash
8		50	50	221		Buttercross Museum Til Float
8		20	20	222		Market Float
8		30	30	223		Toilet Coin Box Float
8	Total value of cash and short term investments	1,224,278	1,464,045	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.		
9		711,304	687,271	Total Fixed Assets		
9	Total fixed assets plus long term investments and assets	711,304	687,271	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.		
10		33,010	31,706	Total Borrowings		
10	Total borrowings	33,010	31,706	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).		

2023 / 24 AGAR

Explanation of box 8 figure

Box 8 on the AGAR is: Total value of cash and short-term investments.

For the **2023/ 24 return**, the internal auditor advised that on the **balance sheet** under Current Assets, the following:

	£
202 Pay Pal Market	669
203 Electric Vehicle Charging	27

were listed incorrectly because the funds were not held in bank accounts, and are therefore held by creditors.

The internal auditor advised that these amounts should be removed from the Box 8 total.

- The box 8 figure was reduced by £696.00 and restated as £1,223,582.00

This change was made after the YE 2024 / 25, so the AGAR figure stated by our internal software is £1,224,278.00

In 2024 / 25, the amendment was made prior to the YE and therefore further no adjustment is necessary.

Town Clerk / RFO
June 2025